

### DEPARTMENT OF EDUCATION

Working Together for Student Success

9/17/2018

Tim Hanson MSD Warren Township: #5360 975 N Post Rd Indianapolis, IN 46219

Dear Tim Hanson,

Thank you for your recent renewal application for a 1003(g) School Improvement Grant under the ESEA. Congratulations, Sunny Heights Elementary School's renewal application was accepted and SIG funds will continue for SY 2018-2019.

In accordance with your application and available funding, you are being awarded \$258,760.00 for the 2018-2019 school year. Funds for this grant period are available from July 1, 2018 and must be expended by September 30, 2019.

Federal Program Title I	School Improvement Grant
Federal Agency	U.S. Department of Education
Pass Through Agency	Indiana Department of Education
CFDA Number	84.377A
Award Name	School Improvement Grants
Award Number	S377A140015

The Title I §1003(g) School Improvement Grant award must be used to supplement the level of funds that, in the absence of the Title I monies, would be made available from non-federal sources for the education of the students at this school. Improvement funds must be tracked separately from all other Title I Grants. Local fiscal agents are to place improvement funds in a Title I account assigned for school improvement (this funding number must not be the same number as is used for the Title I Basic grant award). Because these are school improvement funds, districts may not combine funds into one account, and the amount awarded to each school must be spent on improvement initiatives at that particular school.

We look forward to continuing our work with your team this school year. Please feel free to contact Dwayne Marshall at dmarshall2@doe.in.gov if you have any questions.

Sincerely,

Nathan Williamson

Director of Title Grants and Support Indiana Department of Education

cc: Title I Program Administrator

**SIG Coordinator** 



**Superintendent of Public Instruction** 

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# Title I -1003(g) School Improvement Grant Renewal Application SY 2018-2019 Cohorts 6 - 8- *Transformation Model*

#### **Part 1: Grantee Information**

Instructions:	Compl	lete schoo	l and	district inf	formation b	elow.
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School Corporation/ Eligible Entity	MSD of Warren Township		Corp#	5360	
School	Sunny Heights Elementary	ghts Elementary School #		5389	
Superintendent Name	Dr. Tim Hanson		Email	thanson@warren.k12.in.us	
Title I Administrator Name	Ryan Russell		Email	rrussell@warren.k12.in.us	
Principal	Barton Lewis		Email	blewis@warren.k12.in.us	
Telephone	317-532-2900	Fax	317-532-2938		
SY 2018-2019 Allocation	\$258,760.00				

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#### **Part 2: Grant Award Information**

### **Grant Award Timeline:**

Renewal Application Release	Release application and guidance to LEAs	June 7, 2018
Application Due	Renewal application must be submitted to IDOE	July 7, 2018
Application Review	Renewal applications reviewed by IDOE	July 7 – August 7,
		2018
Notification and Funds Available	Renewal awards will be finalized and funds will be available	August 7, 2018
	*any school who is asked to resubmit any piece of their application will not have access to funds until	
	final approval is given	
SY 17-18 Artifact Due	Outcome Artifact from SY 17-18 will be emailed to <a href="mailto:1003g@doe.in.gov">1003g@doe.in.gov</a>	June 30, 2018

#### nt Award Resources:

• USED SIG information: <a href="http://www2.ed.gov/programs/sif/legislation.html#guidance">http://www2.ed.gov/programs/sif/legislation.html#guidance</a>

• Indiana SIG Award Information: www.doe.in.gov/sig

Federal Program Title:	School Improvement Grant
Federal Agency:	U.S. Department of Education
Pass Through Agency:	Indiana Department of Education
CFDA Number:	84.377A
Award Name:	School Improvement Grants
<b>Grant Award Number:</b>	S377A00180015A

**Instructions:** Please complete the table below regarding who was involved with the grant process.



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Staff Members Consulted and Part of the Renewal Application Process					
Name	Title				
Barton Lewis	Principal				
Cassi Wykes	Dean				
Mercedes Moore	Instructional Coach				
Jenna Blaising	3rd Grade Teacher/WEA Representative				
Julie Mitchell	EL Teacher				



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#### Part 3: LEA and School Assurances

**Instructions:** Certain terms and conditions are required for receiving funds under the School Improvement 1003g Grant and through the Indiana Department of Education (IDOE). Therefore, by signing the following assurances, the grantee agrees to comply with all applicable federal, state, and local laws, ordinances, rules and regulations, provisions and public policies required and all assurances in the performance of this grant as stated below.

The LEA/Eligible Entity must provide the following assurances in its application. The LEA/Eligible Entity must be able to provide, upon request, evidence of compliance with each assurance.

- Use its School Improvement Grant to implement fully and effectively an intervention in each Priority school that the LEA commits to serve consistent with the final requirements
- Establish annual goals for student achievement on the State's assessments in both reading/language arts and mathematics and measure progress on the leading indicators and key school categories. Monitor each Priority school that an LEA serves with school improvement funds, and establish goals (approved by the SEA) to hold accountable Priority schools that receive school improvement funds
- If an LEA implements a restart model in a Priority school, include in its contract or agreement terms and provisions to hold the charter operator, charter
  management organization, or education management organization accountable for complying with the final requirements (only need to check if school is
  choosing RESTART model)
- Monitor and evaluate the actions a school has taken, as outlined in the approved SIG application, to recruit, select and provide oversight to external providers to ensure their quality
- Ensure that each Priority school that an LEA commits to serve receives all of the State and local funds it would receive in the absence of the school improvement funds and that those resources are aligned with the interventions
- Monitor and evaluate the actions schools have taken, as outlined in the approved SIG application, to sustain the reforms after the funding period ends and that it
  will provide technical assistance to schools on how they can sustain progress in the absence of SIG funding
- Collaboration with the Teacher's Union, include letters from the teachers' union with each school application indicating its agreement to fully participate in all components of the school improvement model selected (n/a for charter schools)
- Report to the SEA the school-level data required under leading indicators for the final requirements
- The LEA and School have consulted with all stakeholders regarding the LEA's intent to implement a new school improvement model.
- This application has been completed by a team consisting of a minimum of: one LEA central office staff, the building principal, at least two building staff members.
- Establish and maintain fiscal control and fund accounting procedures, as set forth in 34 CFR Part 7 and in applicable federal and state laws and regulations.
- The Title I School Improvement funds will be used only to supplement and not supplant federal, state and local funds a school would otherwise receive.



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- Prior written approval must be received from the Indiana Department of Education before implementing any project changes with respect to the purposes for which the proposed funds are awarded.
- Retain all records of the financial transactions and accounts relating to the proposed project for a period of three years after termination of the grant agreement and shall make such records available for inspection and audit as necessary.
- Provide ongoing technical assistance to schools identified for Title I School Improvement as they develop or revise their school improvement plan, and throughout the implementation of that plan.
- Coordinate the technical assistance that is provided to schools in Title I School Improvement. Assistance to schools may be provided by district staff or external consultants with experience and expertise in helping schools improve academic achievement.
- Expenditures contained in this Title I School Improvement Application accurately reflect the school improvement plan(s).
- Assist the school in analyzing results from the state assessment system and other relevant examples of student work. Technical assistance will be provided to school staff to enable them to use data to identify and solve problems in curriculum and instruction, to strengthen parental involvement and professional development, and to fulfill other responsibilities that are defined in the school improvement plan.
- The district will help the school choose and sustain effective instructional strategies and methods and ensure that the school staff receives high quality professional development relevant to the implementation of instructional strategies. The chosen strategies must be grounded in scientifically based research and address the specific instruction or other issues, such as attendance or graduation rate, that caused the school to be identified for school improvement.
- The Indiana Department of Education may, as they deem necessary, supervise, evaluate, and provide guidance and direction to the district and school in the management of the activities performed under this plan.
- The schools and district shall adhere to Indiana Department of Education reporting and evaluation requirements in a timely and accurate manner.

### By signing below, the LEA agrees to all assurances above and certifies the following:

- The information in this application is, to the best of my knowledge, true. The agency named here has authorized me, as its representative, to file this application and all amendments, and as such action is recorded in the minutes of the agency's meeting date.
- I have reviewed the assurances and the LEA understands and will comply with all applicable assurances for federal funds.
- I will participate in all Title I data reporting, monitoring, and evaluation activities as requested or required by the United States Department of Education, the Indiana Department of Education (IDOE), and Indiana Code, including on-site and desktop monitoring conducted by the IDOE, required audits by the state board of accounts, annual reports, and final expenditure reporting for the use of sub grant funds.
- By submitting this application the LEA certifies that neither it nor its principals nor any of its subcontractors are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded by any federal agency or by any department, agency or political subdivision of the State of Indiana. The



# **Dr. Jennifer McCormick**Superintendent of Public Instruction

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term "principal" for purposes of this application means an officer, director, owner, partner, key employee or other person with primary management or supervisory responsibilities, or a person who has a critical influence on or substantive control over the operations of the LEA.

The LEA has verified the state and federal suspension and debarment status for all subcontractors receiving funds under the fund associated with this application and shall be solely responsible for any recoupment, penalties or costs that might arise from use of a suspended or debarred subcontractor. The LEA shall immediately notify the State if any subcontractor becomes debarred or suspended, and shall, at the State's request, take all steps required by the State to terminate its contractual relationship with the subcontractor for work to be performed and supported by funding from the application.

Superintendent Signature:	Tinitay Hanson	Date:	6/28/18
Title I Administrator Signature:	Ryan Russell	Date:	6/28/18
Principal Signature	Bints of	Date:	6/28/18

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### Part 4: Achievement and Leading Indicators SY 17-18

SIG Achievement and Leading Indicators												
	Baseline SY SY 2016-2017		6-2017	SY 2017-2018		SY 2018-2019		SY 2019-2020		SY 2020-2021		
Achievement Indicators	2015- 2016*	GOAL	ACTUAL	GOAL	ACTUAL	GOAL	ACTUAL	GOAL	ACTUAL	GOAL	ACTUAL	
Percent of students proficient on ISTEP (Both ELA and Math) (3-8)	28.3	36	25	30	19	33		36		40		
Percent of students proficient on ISTEP (ELA) (3-8)	41.8	55	42	47	34	50		53		58		
Percent of students proficient on ISTEP (Math) (3-8)	38	48	33	38	26	41		45		50		
Percent of students proficient on IREAD (Spring Test Only) (3)- Elementary only	88.8	90	91	92	92.5	94		95		96		
	Baseline SY	SY 201	SY 2016-2017		SY 2017-2018		SY 2018-2019		SY 2019-2020		SY 2020-2021	
Leading Indicators	2015- 2016*	GOAL	ACTUAL	GOAL	ACTUAL	GOAL	ACTUAL	GOAL	ACTUAL	GOAL	ACTUAL	
1. Number of minutes in the School Yr. students are required to attend school	75,600	75,600	75,600	75,600	75,600	75,600		75,600		75,600		
2. Number of daily minutes of math instruction	90	100	100	100	100	100		100		100		
3. Number of daily minutes of ELA instruction	90	100	100	100	100	100		100		100		



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4. Student attendance rate (must be % between 0 and 100)	95.6	96	94.8	96	94.2	96.2		96.4		96.6	
	Baseline SY	SY 201	6-2017	SY 201	7-2018	SY 201	8-2019	SY 201	9-2020	SY 202	.0-2021
Leading Indicators	2015 - 2016*	GOAL	ACTUAL	GOAL	ACTUAL	GOAL	ACTUAL	GOAL	ACTUAL	GOAL	ACTUAL
5. Truants – number of (unduplicated) students who have received truancy letters or action, enter as a whole number	9	15	25	20	30	15		12		10	
6. Expanded Learning Time (total number of hours offered)	BAS	BAS	BAS	BAS	BAS	BAS					
7. Number of discipline referrals	850	500	565	450	1,197	400		350		300	
8. Discipline incidents – number of suspensions and/or expulsion	SUS130 EXP0	SUS80 EXP0	SUS86 EXP0	SUS70 EXP0	SUS94 EXP0	SUS65 EXP0	SUS EXP	SUS60 EXP0	SUS EXP	SUS50 EXP0	SUS EXP
9. Distribution of teacher performance level on LEA's teacher evaluation system	IN0 IMP-0- EFF14 HEFF9	IN0 IMP0 EFF21 HEFF11	IN0 IMP-1- EFF14 HEFF13	IN0 IMP1 EFF13 HEFF15	IN0 IMP0 EFF12 HEFF18	IN0 IMP0 EFF15 HEFF15	IN IMP EFF HEFF	IN0 IMP0 EFF16 HEFF14	IN IMP EFF HEFF	IN0 IMP0 EFF17 HEFF13	IN IMP EFF HEFF
10. Teacher attendance rate (must be a % between 0 and 100)	96%	96.4%	94%	96%	94.8%	96.2%		96.4%		96.7%	
11. Teacher retention rate (must be a % between 0 and 100)	71%	82%	92%	92%	80%	96%		96%		96%	



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\*Baseline SY: Please enter data from the school year prior to your first full year of implementation. Proceed to enter data from subsequent years following your baseline year to present. I.e. If SY 16-17 was your first full year of implementation, please enter SY15-16 data in the Baseline column. Proceed to enter data for years SY 16–17 to present.



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#### Part 5: Analysis and Outcomes

Instructions: SIOT Activity: (Strengths, Improvements, Opportunities, and Threats)

- List school's primary strengths and weaknesses from SY 17-18—forces or barriers working for and against SIG implementation or school's mission
- List school's key opportunities and threats from SY 17-18—political, economic, social, technological, demographic, or legal trends that are or may impact school's ability to achieve SIG implementation or school's mission.
- What are the projected outcomes for SY 18-19 after completing the SIOT Analysis? Are there any opportunities we can take advantage of because of a strength? Are there any threats compounded by a weakness?

SIC	OT Analysis
Strengths:	Areas of Improvement:
Designated Family Friendly School by Indiana Department of Education	Renewed focus on decreasing student discipline and suspensions by an
Growing PTA membership and participation in school	increased focus on PBIS initiatives and supports (i.e. building wide expectations
Highest IREAD3 scores for third year in a row amongst district	and reinforcements, social skills instruction, CICO, etc.)
elementaries	Focus on improving student attendance
KG, 2nd, and 3rd grade met projected growth in Math and Reading on	Continued focus in supporting growth in reading in all areas
NWEA assessment	Continued focus on student achievement in Math and ELA standardized
	assessment scores
Opportunities:	Threats:
Personalized staff professional development	Student attendance rate decreased 0.6% to 94.2%
Addition of Playworks program to teach social skills and provide structure	4th Grade Math ISTEP data reflects a 12% decrease in achievement
to recess	4th Grade ELA ISTEP data reflects a 15% decrease in achievement
Addition of TOSA and Student Support Specialist to work with students in	Discipline referrals doubled
order to decrease time out of class	

#### **Projected Outcomes for SY 18-19**

- Decrease in discipline referrals and out of school suspensions
- Increase in Math scores (as measured by ISTEP+) due to focused and personalized staff professional development and the third year of new math curriculum implementation (Eureka)
- Increase in ELA scores (as measured by ISTEP+) due to focused and personalized staff professional development and a new foundational reading curriculum (Wonders)
- Improved social skill acquisition as an impact of the Life Skills Specialist, School Counselor, Teacher on Special Assignment (TOSA), and Student Support Specialist



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#### Part 6: SIG Implementation SY 2018-2019

ructions: IDOE has aligned the renewal application with Transformation principles and required/recommended interventions in column one below as Focus Areas. Please complete the entire table and align your SY18-19 action steps.

<u>Focus Areas</u>	Action Steps and Person(s) Responsible	<u>Timeline</u>	<u>Budgeted</u> <u>Items</u>	Measurable Outcomes
SAMPLE: Increase learning time  Develop School Leadership Effectiveness	SAMPLE: Meadows School will provide before and after school opportunities for all students to help increase student achievement called, Crunch Time. Person Responsible: Ms. Smith, Title I Interventionist  Mentoring Harvard School Turnaround Leadership Institute  Mentoring provided by Lou Anne Schwenn form MSD Warren Twp, Assistant Superintendent, meetings will take place monthly. Harvard Leadership Institute; 5 staff members, registration \$3675 person, travel \$225, lodging \$800 per person for 6 nights, perdiem \$35 a day for 7 days	SAMPLE: Multiple Phases (Multiple Quarters) Multiple Phases (Multiple Quarters)	SAMPLE: \$5,000 - Stipends  1000.00 Mentoring Contracted Services \$25,000 Harvard Conference/Tr avel and Registrations	SAMPLE: The Crunch Time program will be tracked using a google spreadsheet to document what before/after school program students attended. This data will be compared to student achievement data.  SPreadsheet will be used to document dates, times, and outcomes of mentoring opportunities. The focus of the mentorship will be on leadership development and the improvement of instruction.
Develop Teacher Effectiveness	a person.  Personalized Professional Development  Midwest PBIS Training	Multiple Phases (Multiple Quarters)	PD Stipends/bene fits \$3,500.00 MIdwest PBIS Training \$2,000.00	Personalized Professional Development plans are documented by the instructional specialist. Staff reflections submitted to principal following Midwest PBIS training sessions.
Implement Comprehensive Instructional Reform Strategies	Gallahue Life Skills Specialist STEM Program Student Support Specialist STEM Program yearly participation fee for PLTW at \$750.	Multiple Phases (Multiple Quarters)	STEM Program Participation \$750.00 STEM Supplies \$3,850.00	Student discipline data will be compared to the data from the both the Life Skills Specialist and Student Support Specialist. Student achievement data will be compared from before the STEM class was established. Teacher observation data will be used to evaluate the



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			Structured Play Contracted Services \$28,000.00 Salary/benefit s for Student Support Specialist \$80,000.00 Salary/benefit s STEM Teacher \$87,510.00 Supplies for structured play \$2,000.00	increase in student engagement and higher order thinking skills that students in the STEM class are experiencing.
Increase Learning Time	Tutoring Transportation for Extended Learning Opportunities	Multiple Phases	Stipends/bene fits Tutoring	The crunch time program will be tracked using a google sheet to document what before/after
		(Multiple	\$16,750.00 After School	school program students attended. This data will be compared to student achievement and
		Quarters)	Transportation	growth results. Attendance data will be
			for Tutoring	compared to measure increase in students
			\$7,000.00	involvement with provided transportation.
Create	Parent Information Meetings	Multiple	Parent	Parent sign in sheets and attendance data will be
Community-Oriented Schools	Parent Education Events	Phases	Supplies \$200.00	collected in a spreadsheet. Surveys will be shared to collect data from attendees and others
SCHOOLS	Stipends for Teachers to Plan and Facilitate	(Multiple Quarters)	\$200.00 Stepiends/ben	on the effectiveness of specific events.
		Quarters	efits	on the effectiveness of specific events.
			\$1,200.00	
Provide Operational	Leader has the flexibility to make necessary changes to	Multiple	N/A	N/A
Flexibility	positively impact student growth and achievement.	Phases		
		(Multiple		
		Quarters)		



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Sustain Support	Grant Team Meetings	Multiple	Grant team will complete all required SIG
		Phases	documentation including plans, descriptions,
		(Multiple	and budgets.
		Quarters)	

#### Part 7: Outcome Artifact

ructions: Schools will be required to produce a tangible "outcome" piece to be shared with IDOE and to be published on the IDOE website as resources for other schools.

This "outcome" piece will serve as the culminating piece of the yearly grant, as well as a piece of monitoring. Possible "Outcome Artifacts could include: mini-lesson video, recording of students working on an activity, WebEx, How-To One-Pager, Blog, Podcast. Outcome Artifacts" should be linked to goals of your SIG grant, as well as one of the following areas: Leadership, Effective Instruction, or Interventions/Data.

#### Briefly describe what the school will plan to submit as an "Outcome Artifact" for SY 2018-2019 and how this will be aligned to your grant and the key area.

A one-pager document highlighting the positive impact on students of the Teacher on Special Assignment and Student Support Specialist will be submitted as an artifact of increased building climate and culture.



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Part 8: Budget SY 18-19

**Instructions:** The budget will be completed in a separate Excel workbook for SY 2018-2019, and must include any changes from the original budget submission. Once approved by IDOE, will serve as the operating budget for the duration of the school year, unless otherwise amended and approved by IDOE.

		Part 8: 1003g SIG Budget SY 18-19																		
									C	omp	olete the bu	dget below:								
SY 2	2018-2019		110		120	21	1-290	211-2	290		311-319	440	510-			611-689	710-748	910		
Account Number	Expenditure Account		Salc Cert		loncert	(	Ben Cert	efits Non (	Cert		rofessional Services	Rentals	Oth Purch		Gen	eral Supplies	Property	Transfer	Line To	otals
11000	Instruction	\$	82,000.00				2,260.00	-							\$	3,850.00			\$ 108,1	
21000	Support Services - Student	\$	60,000.00			\$ 20	),000.00			\$	30,000.00				\$	2,000.00			\$ 112,0	00.00
22100	Improvement of Instruction (Professional Development)	\$	3,000.00	\$	500.00					\$	20,125.00				\$	6,625.00				250.00
22900	Other Support Services																		\$	-
25191	Refund of Revenue																		\$	-
26000	Operation & Maintenance																		\$	-
	Transportation												\$ 7,0	00.00					\$ 7,0	00.00
33000	Community Service Operations	\$	1,000.00			\$	200.00								\$	200.00			\$ 1,4	400.00
60100	Transfers (interfund)																		\$	-
	Column Totals	\$	146,000.00	\$	500.00	\$ 42	2,460.00	\$	-	\$	50,125.00	\$ -	\$ 7,0	00.00	\$	12,675.00	\$ -	\$ -	\$ 258,7	760.00
		ln	direct Cost:						Subtr	act	the amount	above \$25,000	0 (per in	dividu	al co			total budget:		
																	l after deduc		\$258,	760.00
																	Available for Ir			
																		ost to be used: Indirect Cost:	\$258	760.00
											Budget Nar	rative				Gid	illa foldi Allei	maneci cosi.	<b>9230</b> ,	700.00
						_	is alloca	ted. E.g	j. Othe	r Pu	ırchase Servi	ces: \$1,500 F	PD for m	entor	teach	ers to attend	New Tech tro	aining; \$4,000 -	-	
administration team attending NASTID conference  Supplies Property: Equipment/ Technology																				
PLTW supplies that correspond with the modules, tutoring supplies, Student Support Supplies (book bags, pencils, pens, earbuds, etc.), supplies like for utilization for structured play (cones and activity packs)																				
Professional Services Other Purchase Services (travel, communication)																				
PLTW training, Harvard Urban School Leaders Institute Registration (3,675/staff member @ 5 staff members), Mid West PBIS, Principal Mentor  Bus transportation for extended learning time, PLTW To Travel(lodging, airfare, perdiem for 5 staff members), promote social emotional learning and wellness								-			hat									
	SIG Staffing																			
												Staffing inform								
Sta	aff Name		Staff Po	sitio	n		t/ Non- rtified.	FTE	<b>!</b> :	St	ipend: Y/N	Split Funded: Y/N	Add	itional	Fund	ing Source	P	osition Descrip	otion	

Licensed Teachers	extended time learning (for parents)	Cert		Y	N	provide training to parents stipend
Teachers	Collaborative PD Time	Cert		Y	N	collaborative afterschool PD stipend
Shannon Dick	STEM Teacher	Cert	1		N	STEM teacher
Licensed Teachers	Extended time learning (for students	Cert		Y	N	extended time learning for students
TBA	Student Support Specialsit	Cert	1		N	Proactive student support employee who supports non-consequential behaviors, goal setting, relationship building